



MATJHABENG MUNICIPALITY

The Matjhabeng Local Municipality is seeking an innovative and self-driven persons who can represent the Municipality at the highest levels to fill the following permanent positions:

EXECUTIVE DIRECTOR: STRATEGIC SUPPORT SERVICES

The appointment will be made permanent in terms of the Municipal Systems Act No. 7 of 2011 , as amended, read together with the Municipal Performance Regulations and the National Treasury Gazetted Competency Regulations

REQUIREMENTS:•At least NQF level 7 in management; or equivalent. •Minimum of 5 years at senior management level, or as programme/Project Manager ; and •3-4 years must be at professional /management level.

KEY PERFORMANCE AREAS:•Lead and Manage Strategic Planning Process{IDP & SDBIP}; •Lead and Manage Core Operations Services; •Monitor and Evaluate the activities of Matjhabeng Municipality; •Monitor and Evaluate Compliance to Policies and Procedures of the Municipality; •Manage Performance of the Municipality; •Manage and lead special projects •Compile reports in accordance to the MFMA schedule and systems Act requirement • Facilitate and oversee the development of Council Public Policies and Strategies viz: not limited to Communication Strategy, etc.

The appointee will be required, as a condition of his /her appointment, to have obtained/ or exhibit competence in the following Financial and Supply Chain Management Competency areas before 1 July 2014.

A flexible and competitive remuneration package will be negotiated with successful applicant.

EXECUTIVE DIRECTOR: INFRASTRUCTURE

The appointment will be made on permanent basis in terms of the Municipal Systems Act, as amended, read together with the Municipal Performance Regulations and the National Treasury Gazetted Competency Regulations

REQUIREMENTS:•At least NQF level 7 in Civil Engineering or equivalent. •Minimum of 5 years at senior management level, or as Project Manager ; and •3-4 years must be at professional /management level engineering services experience.

KEY PERFORMANCE AREAS:•Provides strategic technical direction, advice, and leadership to civil works and basic services planning and provision; •Ensures compliance to functional plans and practices; •Integrate discipline with the other disciplines; •Ensuring technical capability of resource pools; •Knowledge leveraging from third parties; •Technical knowledge sharing and integration; •Optimisation of the discipline service delivery value chain; •Continuous improvement initiatives.

The appointee will be required, as a condition of his /her appointment, to have obtained/ or exhibit competence in Financial and Supply Chain Management Competency areas before 1 July 2014.

A flexible and competitive remuneration package will be negotiated with successful applicant.

Interested and well qualified persons should address their applications, together with comprehensive curriculum vitae, certified copies of qualifications and names of at least three contactable referees to the Municipal Manager, P O Box 708, Welkom, 9460, marked "Confidential" – Executive Director: Infrastructure post." Alternatively applications can be hand delivered to the Office of the Municipal Manager, Second Floor, Civic Centre , Matjhabeng Local Municipality. Non-submission of the required supporting documentation may disqualify a candidate. Candidates are advised that the obligation rests upon them to demonstrate that they meet minimum requirements specified for the post. Any candidate who does not meet the minimum requirements will be automatically disqualified.

Applications received via fax will not be considered.

Canvassing with Councillors and officials is not permitted and proof thereof will result in disqualification.

Shortlisted candidates will be subjected to a vetting process to determine suitability. Applicants submitting their curriculum vitae in terms of this advertisement specifically agree and authorize Matjhabeng Local Municipality and / or its representatives to undertake the necessary confirmation/certification of any information or documents in the curriculum vitae or required for vetting of suitability by Matjhabeng Local Municipality.

Should applicants not be notified of the outcome of their applications within 30 days of the closing date, they should regard their applications as having been unsuccessful.

Matjhabeng Local Municipality reserves the right not to fill any or all positions advertised at the sole discretion of Council.

The Matjhabeng Local Municipality subscribes to the principles of employment equity.

CLOSING DATE : 9 May 2014.

**G. RAMATHEBANE
MUNICIPAL MANAGER**